



# Instructions to Opt In/Opt Out of Healthcare Claims Data



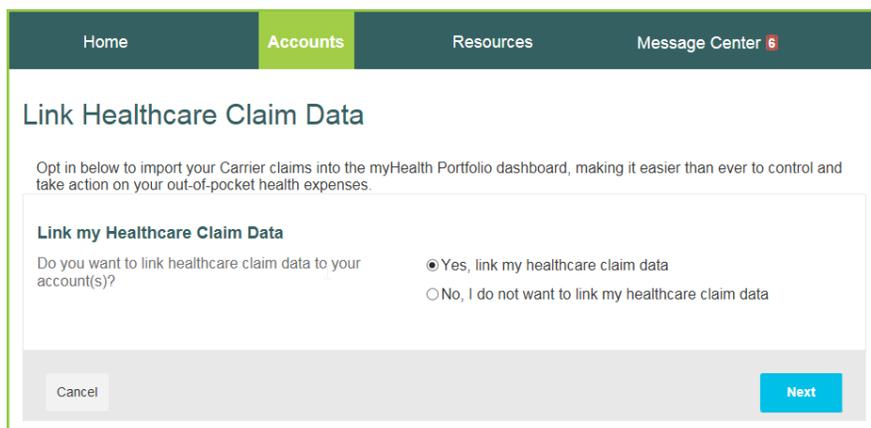
1. Log into the Member Website. You can access the site via your health plan provider site or directly at [enterprise.hsabank.com](https://enterprise.hsabank.com).
2. Navigate to Accounts tab and click the myHealth Portfolio link.



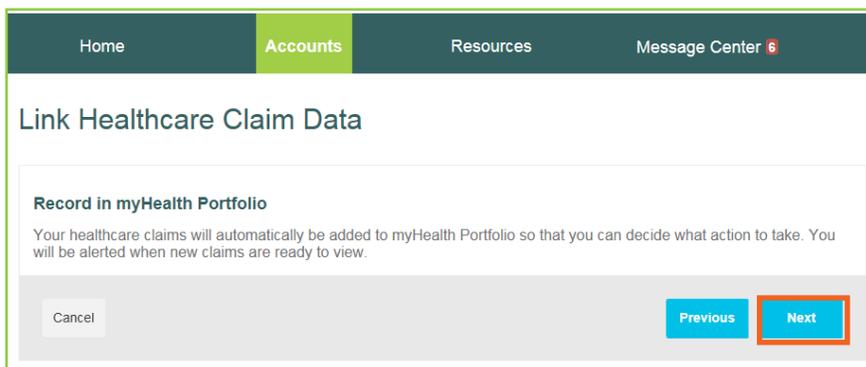
3. Then click on “**Link Healthcare Claims**” link.



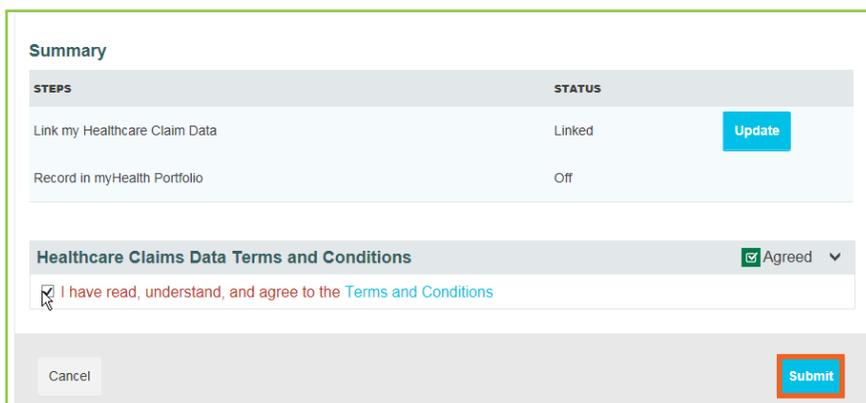
4. Once on the “**Link Healthcare Claim Data**” page, either:
  - a. Select “**Yes, link my healthcare claim data**” to opt in to claims exchange.
  - b. Select “**No, I do not want to link my healthcare claim data**” to opt out of claims exchange.



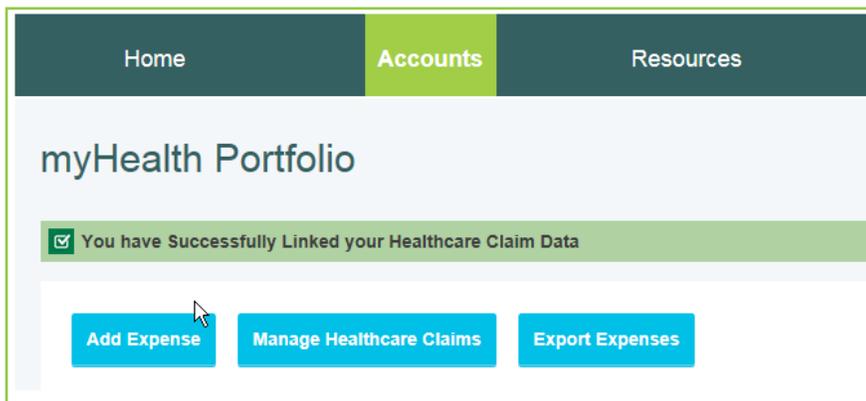
5. Click **“Next”** on the Record in myHealth Portfolio screen:



6. Please click on the box to read the Terms of Service. If the terms are acceptable, then click **“I have read and agree to the Terms of Service”** and click **“Submit”**.



7. You will be redirected to the homepage where a notification will appear confirming your selection.



8. Please allow up to a week for claims to start appearing on the **“myHealth Portfolio”** tab. You will be able to view claims by category, status, recipient or by merchant/provider and what to do with each claim.

myHealth Portfolio<sup>SM</sup> is a self-service consumer dashboard for healthcare management. It puts you in control and shows you the way to make informed, health finance decisions. Our Member Website lets you make the most of your health accounts.



Please call the number on the back of your HSA Bank debit card or visit us at [www.hsabank.com](http://www.hsabank.com)